

# **Llandyssil Community Charitable Trust** **Cymuned Elusengar Ymddiried Llandyssil**

## **Village Meeting**

**Wednesday 2nd December 2009 at 7.30pm**

**Present : Andrew, Jane, Dave, Alan B, Mike M, Con, Gwyneth,  
Gwen, Thelma and Tim**

### **Minutes**

1. Apologies – Alan Jefferies; Gerald Jones.
2. Minutes last meeting – approved.
3. Matters arising – nothing not covered by agenda
4. Discussion/up date on renovation of Old School Hall.  
Key issues – separation of water supply – Andrew to handle; wiring to include hearing loop – even if not activated, smoke/fire alarm system, emergency lighting, lots of sockets for projector, etc etc; fully wired kitchen for cooker etc if ever needed; repositioning of ladies toilet in small room by back door; disabled toilet in what is now ladies toilet; heating – electric skirting board and radiant wall heaters; lighting – wall mounted modern lighting – plus dimmers – which can provide good light with bulbs easily changed. Hall to be closed from mid Dec to mid Feb 2010.
5. Health and safety issues – Tim and Con to manage H&S issues once work completed
  - a) Undertake risk assessment – floors/steps/potholes; working at height – window cleaning/light bulbs; vehicle movement in car park; storage of hazardous substances – bleach and cleaning materials (lockable cupboard needed in kitchen); electricity – fixed supply/movable ie PAT test; stored equipment – guidelines for chairs/tables; asbestos; fire assessment – exits/lighting/extinguishers

- b) Hiring agreement – needs to be updated to ensure hirers recognise their responsibilities
  - c) Signage/HSE notice/HSE policy file – to be updated
  - d) First Aid kit – check contains right stuff
  - e) Contact numbers – fire brigade, medical, Hall trustees
6. Fundraising – currently around £20,000 in both accounts.
  7. Dragonfest 2010 – 11/9/10. Wedding will be at 3pm. Parking to be discussed – not likely to be possible on Brooklyn Green.
  8. Christmas Fair – Saturday December 5<sup>th</sup>. Six stalls. Hall to be opened at 9am for set up.
  9. Quiz Night – raised £210. Next Quiz Night to be held in March (Maz/Wyn to organise).
  10. Other events – Concert 2010. Church concert on 24<sup>th</sup> April. Gerald to advise on date of Newtown Male Voice Choir concert
  11. Gardens/Best kept village – agreed not to apply for Calor Best Kept Village award in 2010.
  12. Newsletter. Community Council has kindly given £200 to support newsletter in 2010. Home watch leaflet to be delivered to homes within village boundary with newsletter in January.
  13. AOB
    - a) Community Council is purchasing laptop projector which can be used in both Abermule and Llandyssil
    - b) Community Council has agreed to support the appointment of a contract Hall cleaner from April 2010 with a grant of £475
    - c) The possibility of holding a Casino evening was discussed.
    - d) Youth Club to help decorate Hall for Christmas – a tree was discussed.
  14. Next meeting to be arranged in March when building work complete.